



## **Education Resource Strategies**

Education Resource Strategies, Inc. is a non-profit consulting organization that works with large urban school systems to transform their resource use to dramatically improve student learning. Our mission is to be a catalyst for positive change by helping educational leaders rethink how they use system- and school-level resources—people, time, and money—to support strategies for improved instruction and performance.

ERS is the only organization with more than 10 years of experience working with the largest urban school systems in the country in the area of strategic resource allocation. We have worked with more than 20 school systems nationwide, including 13 of the 100 largest urban U.S. school systems, and worked hand-in-hand with our educational partners to introduce solutions that are both innovative and effective.

We have a unique work environment; we are committed to high quality in our work and committed to achieving that quality through a flexible environment that values work/life balance. ERS headquarters is located in Watertown, Massachusetts. We are currently looking for both Boston-based and Dallas-based Contractors. We have full-time and part-time opportunities available.

Please see our website to learn more: [www.erstrategies.org](http://www.erstrategies.org)

### **Job Description: Contractor**

The ideal Education Resource Strategies Contractor has strong and proven analytical skills, including proficiency in or the desire to master supporting tools such as Excel and SQL, enjoys the interpretation of data, and thinks strategically. We are looking for a self-starter with previous strategic or management consulting experience.

ERS is a small organization with a strong professional learning community. As such, we place teamwork, initiative and a desire to learn and grow at a premium. While experience in the education sector is not required, a passion for improving the educational experience for all students is!

While all engagements are unique, our client is most often the Superintendent and his or her direct staff. Our engagements require intensive data collection and analysis, as well working with the district partner to understand the implications of the work and to develop leveraged strategies and solutions to address the highest impact implications. The Contractor will be responsible for leading the analysis, summarizing conclusions from the data, and developing client presentations and reports. The Contractor will report to the Project Director. ERS's inclusive and collaborative approach to project teams ensures that the Contractor will have the unique opportunity to participate in meetings with Superintendents and other district leaders. All ERS staff members are expected to participate in the ERS' internal and external knowledge management through practice area development, writing articles for publication, and supporting the development of client decision-making tools.

Responsibilities include:

- Actively participating as a member of ERS project team(s)
- Leading well defined sections of project work, including:
  - o Actively contributing to the design of the analysis
  - o Owning well defined analyses from start to finish
  - o Planning, executing and communicating results with limited supervision

- o Drawing implications and conclusions from analyses
- o Producing client ready documents and presentations
- o Assisting in developing and managing the project work plan
- Develop tools, products, and papers for publication and dissemination
- Participation in client meetings and presentations
- Some travel is required, usually averaging one overnight trip per month
- Part-time and full-time opportunities are available

**Qualifications:**

- Masters degree (MBA, MPP, MPA or Education) required
- 3-4 years experience in strategic consulting, quantitative analysis, or other comparable management field with a strong emphasis on strategy & analytics
- Project management experience, strong management and leadership skills
- Proven analytic and strategic capability
- Excellent written and oral communication skills
- Experience in education or education reform a plus but a passion for improving urban education systems is required
- Expertise with Microsoft Excel and PowerPoint required, and Microsoft Access and SQL preferred

**Application Instructions:**

Interested in becoming an ERS Contractor? Please submit your resume and cover letter to Julie Derderian: [jderderian@erstrategies.org](mailto:jderderian@erstrategies.org).