

School FY20 Planning & Budgeting Process (P&B)	
Due Date	School Milestones
Fri, Oct 19, 2018	Send FY20 P&B Intro to SLers through Close Reading
Tue, Oct 30, 2018	Send FY20 P&B Intro to OMs through Ops Newsletter
Early November	Send detailed FY20 P&B Timeline to SLers & OMs through Close Reading & Ops Newsletter
Week of Nov 5, 2018	Finance & Ops sends Enrollment & Staffing Model to SLers, OMs & SLMs
Mon, Nov 12, 2018	SLMs discuss FY20 Regional Staffing Priorities with SLers in their 03s
Mid November	Finance schedules winter SL/OM/SLM Budget Meetings
Mid November	SL & OM discuss FY20-FY25 enrollment, in preparation for full group enrollment discussions with SLMs, RSO Ops & Finance
Nov 12 - 30, 2018	Conduct FY20+ enrollment meetings: SL, OM, SLM, RSO Ops & Finance
Late November	Finance updates assumptions on FY20 Funding, FY20+ Tech, & FY20+ SpEd for all schools and shares out results with SLers, OMs and SLMs
Thu, Dec 13, 2018	The SpEd budget and Local Contribution is discussed at SL COP
Mid December	Finance emails FY20 salary scales to SLers
Thu, Dec 20, 2018*	SLers Enrollment & Staffing Model are due to Finance and RSO Ops, having already been approved by the SLM <i>*We encourage SLs to complete their Enrollment & Staffing Model before heading to Winter Break. However, if you are needing more time, please work with your SLM for a 2 week extension.</i>
Late December	Winter Break
Mid January	Finance updates FY20 public funding again per Governor's January release
Late January through early Feb	Finance/SL/OM/SLM Winter Meetings: FY20+ enrollment & staffing, salaries, and FY20 enrollment contingency planning for some schools
Fri, Feb 01, 2019	Initial offers from districts for Prop 39 schools (Bayview ES, Navigate, Excelencia, Valiant, & KSJC). Discuss as relevant.
Mon, Mar 04, 2019	RSO sends schools the FY20 line item expenses that should be included in school FY20 Budgets (recommended vs required)
Wed, Mar 06, 2019	Finance Committee Meeting (previews draft FY20 Plan & Budget)
Thu, Mar 14, 2019	Board Meeting (previews draft FY20 Plan & Budget)
Fri, Mar 15, 2019	Tech submits Final FY20 Org Wide Tech Budget
Late March through early April	Finance/SL/OM/SLM Spring Meetings: final reaffirm FY20+ enrollment & staffing, determine FY20 line items, and FY20 enrollment contingency planning for remaining schools
Mon, Apr 01, 2019	Final offers from districts for Prop 39 schools (Bayview ES, Navigate, Excelencia, Valiant, & KSJC)
Tue, May 21, 2019	Finance Committee Meeting (endorses FY20 Budget)
Wed, Jun 05, 2019	Board Meeting (approves FY20 Plan & Budget)